

Proclamation Information

Having the mayor or other county official sign a proclamation gives an event credibility and is an event that you can publicize. It is a simple process that shows public documentation supporting your public health event. You will probably need to submit your request at least one month prior to the event. For National Public Health Week 2005, the PHIP Communications Committee, DOH and the Health Care Authority have submitted a proclamation request to the governor's office.

How to submit proclamation requests to the offices of the mayor and county commissioners:

Check with your local government offices about submitting local government proclamations. The requirements will vary from community to community. They will probably require a written request and sample proclamation. They may require lead-time, so check with them at least a month or two prior to the event for requirements.